

BUSY BEES AND THE AFTER SCHOOL ACTIVITIES CHARGING AND REMISSIONS POLICY

OVERVIEW

The childcare we provide during Busy Bees and the after school activities will be chargeable. This policy sets out the principles upon which the school will operate charges and remissions

INTENT

1. To make clear what will be subject to a charge.

IMPLEMENTATION

1. The school will request parents and careers to pay for after school activities on a half-termly basis if they wish their child to attend.
2. After school activities can be booked and paid for through the payment section of Parentmail
3. The school will request parents and careers to book and pay for Busy Bees before the commencement of the sessions they wish their child/ren to attend.
4. Busy Bees sessions can be booked and paid for through the payment section of Parentmail
5. Where there are insufficient children attending and paying for busy bees or the after school activities and there is no way to make up the shortfall, then it will be cancelled.
6. Children whose parents are in receipt of child care vouchers are able to use these for Busy Bees however these are unable to be used the after school activities.
7. Parents who wish to use child care vouchers must book directly via email with the Community Business Manager
8. If paying via voucher a screen of the payment must be emailed to aparker@norden.rocdale.sch.uk and this will be allocated on parentmail
9. All After School Activities and Busy Bees Clubs are subject to a charge
10. If your child attends an after school club he/she can only be collected at the relative time of the club closing unless otherwise arranged. As an integral part of school we work to the same late pick up policy of £5.00 will apply for children being picked up 10 minutes after the finish time of busy bees or the after school activities.
11. Where a parent has paid for Busy Bees or after school activities and their child is unable to attend a refund will not normally be given. Any exceptions will be solely at the Extended School Business officer's discretion.

IMPACT

The funding of busy bees and after school activities will be a clear and open process understood by all. We intend that our charging and remissions policy will be in line with that of the LA and that it will meet the requirements of the law.

Revised and adopted by the Governing Body signed.....Review date.....

Reviewed by A. Parker Oct 24
Approved by Governing Board
Policy to be reviewed Oct 25